

# Scots in Education Conference

## Conference Privacy Statement

### Summary

The conference organisers are the Scottish Government and Scottish Qualifications Authority in partnership with the Scots Language Centre, Education Scotland and Scots Hoose, supported by Abertay University and Dundee & Angus Convention Bureau.

By registering as a delegate for the Scots in Education Conference you give us permission to contact you about the conference, including events either side of the conference, post conference evaluation and any future Scots Language conferences and events. Your information will only be used by the Scottish Government and the SQA for these purposes.

### The Detail

The personal information you provide us will be used by the conference organisers to help organise and evaluate the Scots in Education Conference.

Details will be stored in accordance with current data protection legislation for 12 months after the event. The information you provide us on registration will not be shared with third parties except in the following necessary ways:

1. Name, email address, institute, research interests and talk details will be published in the conference programme, which will be distributed to all delegates and published online.
2. Name, meal choices and dietary requirements will be given to any venue or catering organisations used for the conference.
3. Name and appropriate accessibility requirements will be disclosed to transport providers, accommodation providers and conference and social venues where assistance may need to be arranged.
4. Name, email address and institute will be held and given to Dundee & Angus Convention Bureau for the purpose of keeping you informed about the planning of the conference.
5. Name, email address and institute will be given to the Scottish Government and SQA for the purpose of administering the post event evaluation survey.
6. Name, email address and institute will be held for the purpose of informing you of future conferences and events which may be of interest to you.
7. By request of law enforcement agencies bearing a warrant for the detection and prevention of crime.

If your details change after registering for the conference, we encourage you to notify us of any changes by email to allow us to update your details.

You can request a copy of all details we have stored about you in relation to the Scots in Education Conference. Please email us at [sqaevents@sqa.org.uk](mailto:sqaevents@sqa.org.uk) with any requests for a copy of your records.